

**VILLAGE OF COTTAGE GROVE  
PLAN COMMISSION  
Wednesday, July 13, 2016**

**MINUTES**

1. **Call to order**  
The regular meeting of the Plan Commission for July 13, 2016, was called to order at Jack Henrich at 6:30 p.m.
2. **Determination of quorum and that the agenda was properly posted.**  
It was noted that a quorum was present and that the agenda was properly posted. Roll Call was taken. Commission members present were: Don Brinkmeier, Kyle Broom, Mick Conrad, Jack Henrich, Phyllis Jones-Morrison, Jon Russell and Fred Schulze. Staff members present were Village Planner Erin Ruth, Village Attorney Lee Boushea, Village Engineer Travis McDermott and Village Clerk Lisa Kalata.
3. **Pledge of Allegiance**
4. **PUBLIC APPEARANCES** – *Public's opportunity to speak about any subject that is not a specific agenda item.*  
None
5. **Discuss and consider the minutes from the Plan Commission meeting of June 8, 2016.**  
**Motion** by Schulze to approve the minutes from the June 8, 2016 Plan Commission meeting, seconded by Jones-Morrison. **Motion** carried with a voice vote of 6-0-1 with Broom abstaining.
6. **Discuss and consider an application for approval of an ETJ Certified Survey Map from the Gerald Bradley to split 2.3 acres around an existing group of farm buildings, located at 5142 County Highway N in the Town of Sun Prairie.**  
**Motion** by Brinkmeier to approve the ETJ Certified Survey Map from Gerald Bradley to split 2.3 acres around an existing group of farm buildings, located at 5142 County Highway N in the Town of Sun Prairie, seconded by Schulze. **Motion** carried with a voice vote of 7-0-0.
7. **Presentation by Tim Olson of concept for proposed ETJ development intended to be located at 4141 Vilas Road.**  
Tim Olson presented the Widen Property concept plan to the committee. The project would be split with part in the Village of Cottage Grove, Town of Cottage Grove and the other four CSM parcels would be in the Town of Sun Prairie. Mr. Olson was looking for input before the project proceeds.
8. **Comments from Commission Members.**  
There were no comments from the commission members.
9. **Future agenda items.**  
CSM review
10. **Adjournment**
11. **Motion** by Schulze to adjourn at 6:45 p.m., seconded by Brinkmeier. **Motion** carried with a voice vote of 7-0-0.

Respectfully Submitted,  
Lisa Kalata, Clerk  
Village of Cottage Grove  
Approved: August 10, 2016

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.